



Volunteer Profile

Please answer the following questions. These questions will help us understand when, where and how you will be effective in helping Community Benefit Tree.

Time Commitment			
<p>Please circle the number of hours you are able to give to Community Benefit Tree. Please be realistic about how many hours you can give verses how many hours you would like to give. How to figure it out: Formula: How many hours do you have committed already (school, work, children, other volunteer commitments) Minus (-) the hours in your day Equals(=) what you are able to give to Community Benefit Tree.</p>			
A week:			
1-3 hours	4-10 hours	10-15 hours	15 - more hours
What days of the week are better for you to volunteer? Circle all that apply.			
Monday	Tuesday	Wednesday	
Thursday	Friday	Saturday	
Sunday			
What hours of the day work better for you?			
8:00a.m.-12:00p.m.	12:00p.m.-4:00p.m.	4:00p.m.-8:00p.m.	
Please let us know if hours depend on days of the week. _____			
Talents/Interest			
<p>To better understand how your talents and interests can better serve Community Benefit Tree, please take each section separately and circle those talents and interests that apply to you. Results are on pages 3 & 4.</p>			
Section 1			
Passion to serve	Compassion for others		
Strong desire in helping others	Willingness to give of your time and talent		

Section 2

Enjoy listening to others Love to pray Strong Christian Faith

Working together with area churches to form partnerships

Sewing Packaging materials

Teaching others Studying the Bible

Section 3

Have planned an individual benefit Ability to work with others

Planning Events Mentoring & Teaching others

Comfortable handling money Selling tickets

Cooking Run a credit card machine

Working with kids Scrapbooking

Packaging gift baskets Less time commitment projects

Volunteer one day projects Computer entry

Helping others make decisions (assertive, effective, decisive)

Section 4

Educating others Taking care of others

Health & Wellness Issues Doing research online

Getting businesses to form partnerships

Teaching others to help others

Section 5

Planning Fundraiser & Awareness Events	Working with others
Working Independent	Organized
Solicit for donations	Creative
Advocating to others about CBT	Work at home
Marketing Like small tasks	Designing brochures, flyers, posters, etc..

Section 6

Leadership	Strong desire to help others
Strong Christian Faith	Strong communications skills
Have A GREAT passion in helping others & CBT	Advocating
Visionary	Soliciting for funding
Work as a team member	Desire or understanding of basic bookkeeping
Understanding to of policies and procedures	
Have owned or managed a company	
Willing to give extra time commitment when needed	

Conclusion

Section 1

If you circled all four you have a true desire to want to help with Community Benefit Tree.

Section 2

Join the HOPE Support Team- If you circled six or more

Section 3

Join the COS Support Team- If you circled six or more

Section 4

Join the CREW Support Team- If you circled three or more

Section 5

Join the CBT Support Team- If you circled seven or more

Section 6

Apply for the Board of Directors - If you circled ten or more

Assignment Preferences

Please check the box(es) to indicate which area(s) you have a passion, desire and time to assist Community Benefit Tree in.

HOPE Support Team

COS Support Team

CREW Support Team

CBT Support Team

Board of Directors- please include a Resume with Application

Distance

Do you have transportation? Yes No If yes, answer below:

How far are you willing to go? _____Miles

- or-

We serve the following counties (circle the counties you would be willing to drive to):

Calumet

Brown

Other

Winnebago

Outagamie



VOLUNTEER APPLICATION

Please print legibly in ink. You must complete the entire application. Date: _____

Application Information

Name (first, middle, last)	Daytime Telephone ()
Address (street, city, state, zip code)	Evening Telephone ()
Please list any other names under which you have worked or attend school.	Mobile Telephone ()
Are you at least 18 years old? <input type="checkbox"/> Yes <input type="checkbox"/> No Volunteers under 18 years of age will need written permission from their parent or guardian.	Email Address

Have you ever been convicted or have charges pending of a crime (felony or misdemeanor)? Yes No
If yes, Explain 1) Nature of the crime 2) Date of conviction and 3) State in which convicted.
We conduct criminal record checks on all volunteers. Convictions are not an automatic bar to volunteer opportunities. However, failure to provide complete and accurate information relating to criminal convictions will result in immediate removal from volunteer service. If you are unsure how to complete this information, please contact us.

Additional Information

Please list all training, skills, certifications, etc. which you plan to utilize in your volunteer service.

Please describe why you are interested in volunteering for Community Benefit Tree?

How did you learn of volunteer opportunities at Community Benefit Tree? (check all that might apply)

Volunteer Center You were a past COS committee member or recipient

Community Benefit Tree website Community Agency _____

Volunteer Referral _____ Newspaper/Radio _____

School/College _____ Other _____

Work & Volunteer Service Experience

Have you ever performed volunteer services before? Yes No If yes, when? _____
 Please describe:

Have you ever volunteered for Community Benefit Tree before? Yes No If yes when? _____
 Please describe:

Are you currently employed? Yes No

Name of Employer

Job Title

Name of Immediate Supervisor

Telephone Number ()

Professional/Personal References

Name

Daytime Telephone ()

Evening Telephone ()

Address:

Relationship

How long known?

Name

Daytime Telephone ()

Evening Telephone ()

Address:

Relationship

How long known?

Please read carefully before signing this application

1. All information contained in this application is true and correct to the best of my knowledge and belief. I understand that misrepresentations or omissions of any kind may result in denial of volunteering or be a cause for subsequent dismissal if I am chosen for a volunteer assignment.
2. I authorize Community Benefit Tree to investigate and verify any and all information provided on this volunteer application. Such information and verification whether favorable or unfavorable may be provided by present or former employers, references or any individual familiar with my background or me. I voluntarily and knowing fully release and hold harmless any person or organization that provides information pertaining to my background or me.
3. Regardless of whether or not I become a volunteer with the Community Benefit Tree, I recognize that this application is not and should not be considered a contract. I understand that volunteering at Community Benefit Tree is on an at-will basis and that my volunteer assignment may be terminated with or without cause, and without notice, at any time, at my option or Community Benefit Tree's unless specifically provided otherwise.

Signature _____

Date: _____

If under 18 Legal Guardian's Signature _____ Date: _____

Mail forms to : W3494 Dundas Rd, Kaukauna, WI 54130 Fax to: (920) 766-4387

Email to: heidifrederickson@communitybenefittree.org