



Community Benefit Tree Inc
501 c 3 Christian based Not-for-Profit Organization
Board Member Expectation Statement

Anyone desiring to serve on the Board of Directors for the Community Benefit Tree Inc. must complete the Board of Directors Application and be approved by the current board members, once approved as a member, the Board Member Expectation Statements must be acknowledged.

- 1) Supporting the organization's mission, faith-founded purposes, goals, policies and programs, while knowing its strengths and needs.
- 2) Have the desire and ability to commit the time and energy necessary to serve as a member of the board.
- 3) Member presence is required at one board meeting per month with the willingness to agree to more if the need arises.
- 4) The member agrees to serve a full two year term.
- 5) In order to maintain continuity, the member needs to be present on a consistent basis. Therefore, a board member is allowed three absences during the year; if more than three meetings are missed in a 12 month period: the board will address the issue when the need arises.
- 6) Serve actively on committees whenever possible.
- 7) Attend committee meetings, benefits and other activities sponsored by the organization whenever possible.
- 8) Prepare for and participate in board meetings.
- 9) Ask timely and substantial questions at the board and committee meetings consistent with personal conscience and convictions, while supporting the majority decision on issues decided by the board.
- 10) Maintain confidentiality of the board's executive sessions, and speak for the board or organization only when authorized to do so.
- 11) Suggest agenda items periodically for board and committee meetings to ensure that significant policy matters are addressed.
- 12) Avoid even the appearance of a conflict of interest that might embarrass the board or the organization and disclose any possible conflicts to the board in a timely fashion. Exercise prudence with the board in the control and distribution of funds.

- 13) Educate yourself about the organization's mission, vision and overall functions by reviewing the website, attending other committee meetings and educational classes, review organization literature and bylaws, and other means that will contribute to knowledge of the organization.
- 14) Faithfully read and understand the Organization's financial statements.
- 15) Participate actively in all Organization fundraising events and activities.
- 16) Assist the Organization by implementing fundraising strategies through personal influence with others.
- 17) Future planning and development, educational planning and evaluation, direction of emphasis and priorities.
- 18) Serve as an advocate for the organization to others.
- 19) The Community Benefit Tree is managed as a Christian organization. You agree to support and uphold this, as it is important facilitate the organization's continued success.

I have read and thoroughly understand the responsibilities of a Board of Directors for the Community Benefit Tree. I agree to adhere to the expectations listed above and wholeheartedly support the mission and vision of the Community Benefit Tree, Inc.

Printed Name: _____

Signature: _____

Date: _____